**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**Techno Campus, Ghatikia, P.O.- MahalaxmiVihar**

**BHUBANESWAR-751029 ODISHA, INDIA**

**No: 2448 / EM /OUTR; Dated: 04.08.2023**

**TENDER CALL NOTICE**

Sealed tenders are invited from reputed Original Equipment Manufacturers (OEM) / Registered Firms / Agencies for the supply, installation, testing and commission of 03 (three) numbers of 125 KVA, 3 phase with AMF panel of latest version Diesel generator along with civil works of approximate Rs. 34,28,700.00/- for OUTR. The sealed tender will be received by speed post/registered post only. **The authority will not be held responsible for any postal delay**. The tender document received after the scheduled date and time will not be accepted. **The last date of tender submission is 18.08.2023 up to 4:00 P.M**. The tender bid documents with other details are to be downloaded from the Website: [www.outr.ac.in](http://www.outr.ac.in)**.** The authority reserves the right to reject/cancel the tenders in whole or in part without assigning any reason thereof.

Sd/-

**REGISTRAR I/C**

**BIDDING DOCUMENTS AND INSTRUCTION FOR SUPPLY OF 03 (THREE) NUMBERS OF 125 KVA DG FOR OUTR, Bhubaneswar**

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**Techno Campus, Ghatikia, P.O:-MahalaxmiVihar**

**BHUBANESWAR-751029 ODISHA, INDIA**

**No: 2448 / EM /OUTR; Dated: 04.08.2023**

**INVITATION FOR BIDS**

**Registrar in-charge, ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH, Bhubaneswar,** invites sealed bids from eligible bidders for the supply of 03 (three) numbers of 125 kVA DG for OUTR, Bhubaneswar.

Interested eligible Bidders may obtain detailed information and a list of items with technical specifications from **the website** [www.outr.ac.in](http://www.outr.ac.in)

Particulars about the submission of the bidding document are as follows:

1. Price of bidding document: Rs. 6000/- (service tax is included) (non-

refundable)

(b) The bidder has to submit a Demand Draft / Banker’s Cheque / Pay order of **Rs.**

**34,500/ -**in favour of **The Registrar, Odisha University of Technology and**

**Research, Bhubaneswar** drawn in any Nationalized Bank payable at

Bhubaneswar towards EMD.

(c) First date of availability of Bidding Document on the website: **04.08.2023**

(d) Last date and time for submission of bids: **18.08.2023 up to 4:00 PM**

(e) Time and date of opening of technical bids: **19.08.2023 at 03:00 PM**

**(f)** Time period for completion: 3 weeks from the date of work order issue

(g) Time and date of opening of financial bids: *Will be communicated to the successful bidders*.

(h) The authority reserves the right to reject any or all the bids without assigning

any reason thereof.

(i) Other details can be seen in the detailed tender call notice.

(j) If any queries on technical and site please contact to Electrical Maintenance,

Room No. C-216 of OUTR during the office hours only.

(k) Place of opening of bids:

**Office of the Registrar**

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**(Formerly College of Engineering & Technology, Bhubaneswar)**

**Techno Campus, Ghatikia, P.O.: Mahalaxmivihar,**

**BHUBANESWAR -751029, ODISHA**

(l) Address for communication:

**Office of the Registrar**

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**(Formerly College of Engineering & Technology, Bhubaneswar)**

**Techno Campus, Ghatikia, P.O.: Mahalaxmivihar,**

**BHUBANESWAR -751029, ODISHA**

**Email id: [registrar@outr.ac.in](mailto:registrar@outr.ac.in)**

REGISTRAR

**Detailed Tender document and conditions of Bid:**

**The financial Bid & Technical Bid must be enclosed separately.**

**The Tender documents can be downloaded from our website** [www.outr.ac.in](http://www.outr.ac.in)**, and the bidder has to submit a separate draft of Rs.6000/- (non-refundable) towards cost of tender document and a draft of Rs 34,500/- towards EMD in favour of The Registrar, Odisha University of Technology and Research, Bhubaneswar drawn in any Nationalized Bank payable at Bhubaneswar along with the submitted tender, otherwise the offer submitted by the bidder will be canceled.**

1. Eligibility of Bidder and General Instructions:

### 1.1 Eligibility:

Those who fulfill the following criteria are eligible to participate in the tender.

**1.1.1** The bidder is to be preferably a reputed Original Manufacturer/Authorized Distributor, who should provide the documents relating to their **Manufacturing Capabilities/services** as follows**.**

* 1. The bidder should possess valid GSTIN No.
  2. The Company should have ISO: 9001-2008 certification.
  3. The Company should be registered with Tax Department.
  4. The annual turnover of the company should be more than Rs. Two Crores in the last five years.
  5. The company should have its own R&D section.
  6. The company must have cleared all Tax payments (ST & GST) up to date. Attested copies of all Tax Clearance Certificate or non-assessment certificates from the concerned Tax Authority valid up to date and attested copies of Income Tax Clearance Certificates or non-assessment certificates, as the case may be, from the competent authority, up-to-date and Income tax PAN and GSTIN No. must be enclosed along with the Tender documents.
  7. If the bidder is an Authorized Distributor of a reputed manufacturer, a necessary authorization certificate to this effect from the manufacturer must be enclosed.
  8. All after-sales, support should be provided directly by the supplier/bidder only.
  9. The bidder must have the willingness to provide comprehensive maintenance support of the 125KVA DG supplied.
  10. The bidder must provide evidence of successful execution of supply orders with installation and successful after-sales support in reputed organizations like NITs/IITs/Central Research Laboratories, central govt., state govt. and PSUs etc., in the last 3 years.
  11. The bidder should not have been blacklisted by any organization.

**1.1.2** If for 125 kVA DG the bidder would not have the eligibility criteria as mentioned in para 1.1.1 (a to j), then University will consider to procure 125 kVA DG from the manufacturer/authorized dealer with only the following eligibility criteria under para 1.1.2 (a to e)

* 1. If the bidder is an Authorized Dealer of Manufacturer, a necessary certificate to this effect from its Manufacturer must be enclosed.
  2. All after-sales support should be provided directly by the Manufacturer/supplier only.
  3. The tenderer must have the willingness to provide comprehensive maintenance support for the 125 kVA DG supplied by it.
  4. The bidder must provide evidence of successful execution of supply orders with installation and successful after-sales support in reputed NITs/IITs/Central Research Laboratories, central govt., state govt. and PSUs organizations for the last 3 years.
  5. The company must have all up-to-date tax payments. Attested copies of all Tax Clearance Certificates or non-assessment certificates from the concerned Tax Authority valid up to date and attested copies of Income Tax Clearance Certificate or non-assessment certificate, as the case may be, from the competent authority, up to date, GSTIN no and Income Tax PAN must be enclosed along with the bid documents.

### 1.2 General Instructions:

**The selection for procurement of 125 KVA DG will be based on quality along with cost. In this context decision of the Technical Committee is final based on documentary evidence and /or actual physical verification (as the case may be).**

* 1. Submission of more than one bid by a particular bidder under different names is strictly prohibited. In case it is discovered later on that, this condition is violated, all the bids submitted by such bidder(s) would be rejected or the contract canceled.
  2. The bidder should mention in the tender paper the location of its service center for Bhubaneswar.
  3. All offers should be in English, and the price quoted for each item should be firm.
  4. Warranty period, delivery period, and After-Sale-Service conditions, etc., are also to be clearly indicated.
  5. The rates, the terms & conditions of the offer will remain valid for three months from the date of opening of the tender, and no change or alteration of the rate will be acceptable on any account.
  6. Submitted tender forms with overwriting or erased or illegible specifications and rates will be rejected.
  7. Request from a bidder in respect of additions, alterations, modifications, corrections, etc., of either terms & conditions or rate after the opening of the bid will not be considered. However, negotiation may be made before finalization of the tender.
  8. Bidders shall carefully examine the bid documents and fully inform themselves of all the conditions, which may in any way affect the work or the cost thereof.
  9. If a bidder finds discrepancies or omissions from the specification or other documents and any doubt as to their meaning, he should at once notify the purchaser and obtain clarification in writing.
  10. This, however, does not entitle the bidder to ask for time beyond the due date fixed for receipt of tenders.
  11. The bidder must also specify the time frame to repair/replace in the event of a failure and penalty thereof.
  12. Verbal clarification and/or information given by the purchaser or its employees or representatives shall not be binding on the purchaser.
  13. Submission of a sealed bid will carry with the implication that the bidder agrees to abide by the conditions laid down in the detailed particulars of the bid notice.
  14. Conditional offers and offers qualified by vague and indefinite expressions, such as ‘subject to immediate acceptance’ and ‘subject to prior sale’, etc. will not be considered.
  15. While bids are under consideration, bidders and their representatives or other interested parties are advised to refrain from contacting by any means, to the purchaser's personnel or representatives on matters relating to the tenders under study.
  16. The purchaser, if necessary, will obtain clarification on bids by requesting such information from any or all the bidders either in writing or through personal contact as may be necessary.
  17. The bidder will not be permitted to change the substance of his offer after the tenders have been opened.
  18. In the event of non-compliance with this provision, the bidder is liable to be disqualified.

### 1.3 Procedure for Submission of Tenders:

a) The bidders must submit their bids as required in two parts in separate sealed covers prominently superscribed as Part-I “**Technical Bid**” and Part-II “**Financial Bid**” and also indicating on each of the covers the “**Tender call Notice Number & Date**” and **Due date and time of submission** as mentioned in Tender Call Notice.

**Part-I (Technical Bid)**

Excepting the price schedule, all other documents as mentioned in para 1.1, i.e., details of **technical specifications, leaflet, Copy of Firm Registration Certificate from the competent authorities, All Tax Clearance certificates, PAN Card copy, proof of GSTIN No., list of clients, authorization certificate from Manufacturer, warranty/guarantee certificates, OEM inspection certificate/any govt. accreditated organizations in case of Dealer**, **etc**. along with **tender document duly signed** by the authorized person in each page shall be covered in Part-I (Technical Bid).

b) All the documents submitted must be in the papers showing signature of the bidder and the printed office name of the bidder on the official seal.

**Part-II (Financial Bid)**

All indications of price shall be given in Part-II (Financial Bid)

c) Both sealed covers Part-I “Technical Bid” and Part-II “Financial Bid” should placed in a third cover along with requisite EMD & cost of Tender documents (separately in the form of DD drawn in favour of Registrar, ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH Bhubaneswar at any Nationalized Bank payable at Bhubaneswar), others requisite supporting documents, etc. and sealed. The sealed cover containing tender documents, as per the procedure indicated above, should be submitted by Speed Post /Registered Post to the office of the Registrar, ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH, Techno Campus, Mahalaxmi Vihar, Bhubaneswar-751029 within the due date and time as stipulated in tender. No hand or Courier delivery is accepted. The sealed envelope must show the name of the bidder and his address and should be superscribed as “**Tender for Supply of 125 KVA DG for ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**” on the top of the envelope.

d) All the documents submitted must be in the papers showing signature of the bidder and the printed office name of the bidder on the official seal.

e) All the documents must be submitted in a sequential manner along with separators/flags and check sheet to help in the quick scanning of the topics. Wherever possible, data in tabular form should be given.

# 2. Requirements by Bidder before Supply:

### 2.1 Rating Plate, Name Plate, and Labels:

Rating Plate, Name Plate, and Labels of 125 KVA DG is to have permanently attached to it, a rating plate of non-corrosive material in a conspicuous position, upon which the total specifications, along with the manufacturer’s name, address, etc., are to be engraved.

### 2.2 Packaging:

The 125 KVA DG to be suitably protected, covered in water-proof packing and crated to prevent damage or deterioration during transit and storage till the time of installation. The supplier shall be responsible for any loss or damage caused during transportation, handling or storage till their successful installation. Safety and security of DG sets during commissioning period is the responsibility of the tenderer.

### 2.3 Inspection:

1. 125 KVA DG shall be inspected and tested for completeness, proper assembly, operation, cleanliness, and state of physical condition and performance as per quoted specification.
2. The test shall be conducted at the risk and cost of the bidder. Report and certifications to be provided by the bidder to the purchaser.
3. The bidder shall provide all required items for inspection/testing of 125 KVA DG.
4. OUTR reserves the right to reject any supplied equipment if it does not comply with the specifications during the site testing, installation, and commissioning stage.
5. Inspection & testing would be conducted, jointly, at various stages as applicable during unpacking, installation, and commissioning of respective 125 KVA DG at the commissioning site.

# 3. Requirements by Tender after Supply:

### 3.1 Supply:

1. The 125 KVA DG would be delivered by the supplier at **Odisha University Of Technology and Research (Formerly College of Engineering & Technology, Bhubaneswar), Techno Campus, MahalaxmiVihar, Bhubaneswar-751029**.
2. The items should be supplied directly from the manufacturing terminal having passed all tests successfully with Certifications as required.
3. The 125 KVA DG should conform to the latest relevant National/International standards and shall be completed in all respect.
4. Any component, fitting etc. which may not have been specifically mentioned in the specifications but which are usual and necessary for the 125 KVA DG, shall be supplied by the bidder at no extra cost.
5. In case, articles of 125 KVA DG are found damaged in transit or found short at the time of delivery the full cost of the same will be deducted from the bill of the supplier in case the supplier does not replace the stock within a week from the date of the complaint.
6. The 125 KVA DG ordered must be supplied in one lot within **5 (five) weeks** of placing of the order.
7. In case of delay in the supply of 125 KVA DG for **Odisha University Of Technology and Research** a penalty of 1% (one percentage) per week subject to 5% maximum shall be levied.
8. In the event of undue delay OUTR reserves the right to procure the materials from alternative sources at the risk and cost of the successful bidder after giving 15 days’ notice.
9. Any increase in tax and duties after the expiry of the delivery period will be borne by the supplier.
10. In case the items supplied by the supplier are found not up to the specification shall be rejected. The supplier will be intimated to take back the stocks at his own cost within three days from the date of rejection and to replace the same within 7 days, failing which the EMD will be invoked and demurrage will be charged in addition to taking legal actions.
11. Imported consignment, if any, should be destined to **“The Registrar, Odisha University of Technology and Research (Formerly College of Engineering & Technology, Bhubaneswar), Techno Campus, MahalaxmiVihar, Bhubaneswar-751029** through nearest custom clearing Airport (Bhubaneswar Air Port).
12. The suppliers shall be responsible for releasing the consignments from the carriers/transporters.
13. The 125 KVA DG shall be delivered and installed at site at the cost of the bidder.
14. All taxes, levies, surcharges including the customs clearance and handling freight and insurance should be paid and handled by the bidder.

### 3.2 Installation and Commissioning:

Installation and Commissioning shall include the following:

1. Site location for installation of DG sets will be decided by OUTR authority.
2. Installation of the DG with manufacturing equipments/accessories should be done by the bidder as per OEM’s manual/instructions.
3. It will be the responsibility of the bidder to provide all necessary spares and consumables, which may be required during installation and commissioning, at no extra cost to the purchaser.
4. The bidder is to bring their own instruments required for installation, testing, and commissioning, which can be taken back after completion.
5. Installation must complete within 15 days after delivery on site.
6. The bidder should provide all necessary raw materials and consumables for running of the machine during commissioning.
7. The bidder should provide all civil engineering works like base plinth with asbestos sheds along with metallic fenced as per site engineer instruction and drawings at the time of commission.
8. A completion certificate regarding commissioning of DG set to be furnished by tenderer.
9. After completion of the work a joint inspection report is to be submitted with duly signed by tenderer and site engineer.

### 3.3 Documentation:

Detailed **technical manuals**, **handbooks**, **drawings**, **Warranty card** and **Factory Quality Assurance checklist**, **test results** and any other certifications mentioned in the Technical specifications shall be supplied along with the consignment.

Supplied manuals/handbooks must cover detailed technical specifications and installation, operation, maintenance and System Safety procedures.

The receipts for taxes paid, if any, for the supplied materials should also be submitted

### 3.4 Trial Operation and Performance Guarantee Test:

After successful completion of Installation of the 125 KVA DG, a 7-day continuous trial operation putting those on optimum use shall be conducted by the tenderer at site, during which the performance of the 125 KVA DG shall be demonstrated for trouble-free continuous operation, meeting the specified standards and proper training shall be imparted to two persons of the purchaser.

During trial operation, bidder shall do all necessary adjustments required to ensure the performance as per the acceptable level.

In case, guaranteed performance is not established, the bidder shall be given the opportunity to rectify/replace the 125 KVA DG, and restart the 7 days continuous trial operation, at the risk and cost of the bidder.

### 3.5 On-Site Warranty:

1. The entire materials may be used continuously. The reliability and safety of the total installed system and trouble-free operation are, therefore, of prime importance. The supplied 125 KVA DG and components shall be covered under **two-years warranty and** comprehensive on-site warranty from the date of issue of successful completion of the Performance Guarantee Report.
2. During the period of warranty, it shall be the responsibility of the bidder to provide all essential spares and consumables, which may be required for maintenance and trouble-free operation of the devices/components at the bidder’s cost.

### 3.6 Comprehensive Maintenance Contract:

The bidder shall be under the obligation of entering into a Comprehensive Maintenance Contract (CMC) with OUTR for a minimum period of three years, renewable up to 10 years if felt necessary, on mutually acceptable rates, terms, and conditions. CMC shall start after the completion of the Warranty.

The scope of CMC shall cover maintenance and supply/replacement of materials and components, for smooth and reliable operation of the systems without trouble.

Accordingly, the bidder has to offer rates for the CMC structure of 125 KVA DG separately as special. Acceptance of this CMC offer is discretion to OUTR authority.

### 3.7 After-Sales Service:

During the warranty period and subsequently, after signing of Agreement for CMC the bidder shall attend to the problems reported by the users of OUTR on a priority basis.

For any problem reported, the bidder shall attend and rectify the problem within 3 (three) days or provide a standby system of the similar configuration.

The report on any problem will be informed through phone or fax number which shall be given by the bidder.

The bidders will be fully responsible to provide maintenance service, in case of any negligence, in providing the service by the bidder.

1. Penalty of 1% of the contract value will be collected.
2. Bidder will be prohibited to execute further works in OUTR.

On failure to comply with those instructions, the Bank Guarantee provided for the warranty period shall be invoked.

# 4. Financial Terms:

### 4.1 EMD

Earnest money Deposit of Rs.34,500/- for the entire work must accompany with each tender paper. This deposit shall be in shape of DD/Banker’s cheque pay order drawn in any Nationalized Bank in favour of the Registrar, OUTR, Bhubaneswar. No other form of earnest money deposit is acceptable. Tender not accompanied with earnest money deposit shall be rejected as non-response. If during the tender validity period the tenderer withdraw his tender, the earnest deposit shall be forfeited. The earnest money will be retained in the case of successful tenderer and will be dealt with as per the terms and conditions of O.P.W.D. Code. The earnest money of the successful tenderers shall be returned. The EMD given by the unsuccessful tenderers shall be refunded within 15 days after acceptance of tender and drawal of agreement.

### 4.2 Performance Security Deposit

In case of successful Bidder **EMD** will be kept as **Performance Security Deposit** and will be **refunded after the expiry of stipulated warranty periods from the completion date of installation and commissioning on satisfactory performance of the DG set.**

### 4.3 Prices:

Price quoted should be **FOR ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH, Bhubaneswar only. Tax components as applicable, should be mentioned clearly in the financial bid.**

Price should be quoted for unit item; however, the actual requirements may be much more. (A bidder may propose to give discounts if any for purchase of more than one unit of a particular item.).

Purchase order will be placed as a single lot for each type of item or for all the items together, as the case may be.

In case of items of import, the bidder should take full responsibility for customs clearance, handling, tax payment, etc. and specify the charge for the same in the price bid.

### 4.4 Payments:

1. In case of imported items, payment will be made by opening LC in the name of the manufacturer subject to the condition that a Bank Guarantee for an equal amount will be submitted by the selected bidder to OUTR for the period of completion of installation and commissioning.
2. In case of purchase in Indian Rupees, payment of 100 percent of the ordered value will be made after successful installation of the 125KVA DG subject to submission of a satisfactory performance report by the competent authority.

### 4.5 Rate Contract with DGS&D or any other Government Organisation:

In case the bidder has entered into a Rate Contract with DGS&D or any other Government organization such as EPM, rate contract preference, number & copy of rate contract have to be submitted along with tender.

# 5. Instruction to the Bidder:

Some of the minimum specifications specified may be redundant, obsolete, or incompatible, and in these cases, quote the particulars of correct specification of latest trend and technology.

Higher specifications instead of minimum specifications are allowed if a minimum specification is not available, obsolete or incompatible.

Otherwise, model with higher specification should be in addition to the model with minimum specifications.

Specify the brand name and full model name and number for each offer.

Include the printed catalog and pricelist if any, for each of the 125 KVA DG quoted.

Specify the list of Accessories required along with each of the 125 KVA DG.

Quote the additional price of the accessories; only those, which are fully compatible with the quoted model, should be furnished.

Specify the list of Accessories to be given free of cost, along with the 125 KVA DG as “**Free Accessories”**; these should be fully compatible with the quoted models.

### 5.1 Solving Disputes:

OUTR, the bidder, and the manufacturer shall make all efforts to resolve amicably by direct informal negotiation on any disagreement or dispute arising between them under or in connection with this contract.

All disputes arising out of the contract shall be referred to courts under the jurisdiction of the Bhubaneswar court only.

***The above terms and conditions, except those otherwise agreed upon, shall form a part of the Purchase Order***.

***Sign on each page of this tender document and Return it along with the offer enclosing this part together with the Technical Offer.***

***\*\* \* The OUTR authority has all rights to accept / reject any tender without assigning any reasons thereof.***

# 6. Technical Specifications:

Following are the minimum specifications of the 125 KVA DG.

The minimum specifications are indicative and not exhaustive.

The models with higher specifications may be quoted.

The quoted materials should be of latest version and technology.

Each 125 KVA DG should be complete in itself without needing any extra requirements except the requirement of general test and measuring instruments.

**Financial Bid will be opened only if Bidders must qualify in Technical evaluation.**

**Technical specification of** 125 KVA DG **required for ODISHA UNIVERSITY OF TECHNOLOGYAND RESEARCH, Bhubaneswar furnished below:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of the Item** | **Specifications** | **Qty** | **Total Amount including GST**  **approximately** | **Rate quoted Amount/% Excess/% Less/At par** |
| Supply, installation, testing and commission of 03 (three) numbers 125 KVA, 3 phase with AMF panel of latest version Diesel generator along with civil works for OUTR | The diesel engines turbo charged with after cooler, electric automatic start, compression ignition, four strokes, design to run continuously at 1500 rpm confirming IAS 10002, ISO-3046, BS5514 standard with an overload capacitor 10%. The diesel should comply CPCB-II norms or latest version.  Make: Cummins, Mahindra, Ashok Leyland, KOIL, ESCORT or similar | 3 Nos. | Rs 34,28,700.00/- |  |

**Signature with Date and Seal of the Bidder/Tenderer**

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**(Formerly College of Engineering & Technology, Bhubaneswar)**

**Techno Campus, Ghatikia, P.O.MahalaxmiViharBHUBANESWAR-751029 ODISHA, INDIA [www. outr.ac.in](http://www.cet.edu.in)** , **Email: registrar@outr.ac.in**

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**TECHNICAL BID**

(To be enclosed in separate sealed cover)

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl. No.** | **Name of the Item** | Make/Model | Qty. Required |
|  | 125 KVA DG |  | 3 Nos |

Note: A DD for Rs.34,500/-~~(~~EMD) and Rs.6000/- (Tender document fee) should be enclosed with this bid.

1. Name of the bidder
   1. Full postal address
   2. Full address of the premises
   3. Telephone number and Fax Number
   4. E-mail id
2. a) Tender Cost: Rs……………………...D.D. No………..……………date………………

b) EMD: Rs………………………D.D. No………..……………date………………

1. Registration No. of Firm:

(Copy of Document showing Registration of Firm shall be enclosed)

1. Tax Clearance Certificate and GSTIN No:

(Copy of Tax Clearance Certificate and GSTIN No. proof shall be enclosed)

1. Income Tax Clearance Certificate:

(Copy of IT Clearance Certificate and PAN No. proof shall be enclosed)

1. Total annual turn-over(value in Rupees)(Previous year):

(Copy of Balance Sheet / Audit Statement / IT returns, etc. to be attached as proof)

1. Past supply details for 3 years

(Copy of proof shall be enclosed)

1. Whether similar job work undertaken in the past, if so details:

**Customer** **Quantity supplied** **Year**

**Signature with Date and Seal of the Bidder/Tenderer**

**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**(Formerly College of Engineering & Technology, Bhubaneswar)**

**Techno Campus, Ghatikia, P.O.MahalaxmiViharBHUBANESWAR-751029 ODISHA, INDIA**

[www.outr.ac.in](http://www.outr.ac.in)  **Email: [registrar@outr.ac.in](mailto:registrar@outr.ac.in)**

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**FINANCIAL BID**

(To be enclosed in separate sealed cover)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sl.**  **No.** | **Item Description** | **Make / Model** | **Qty. Req.** | **Unit Cost** | **Total** | **Taxes**  **applicable** | **Any**  **other** | **Total** |
| 1 | 125 KVA DG |  | **3** |  |  |  |  |  |

# PROFORMA FOR SUBMITTING ELIGIBILITYREQUIREMENT AND UNDERTAKING

To

The Registrar,

Odisha University of Technology and Research

Bhubaneswar-751029

**Sub: Submission of Tender for supply, installation, testing and commission of 03 (three) numbers of 125 kVA, 3 phase with AMF panel of latest version Diesel generator along with civil works for OUTR**

Sir / Madam,

Having examined the conditions of contract and specifications including addenda, I/we, the undersigned, offer to undertake supply, installation, testing and commission of 03 (three) numbers of 125 kVA, 3 phase with AMF panel of latest version Diesel generator along with civil works for OUTR, Bhubaneswar, in conformity with the specifications, terms & conditions of bid.

1. I/We agree to abide by the terms and provisions of the said conditions of the contract and provisions contained in the notice inviting tender. I/We hereby unconditionally accept(s) the bid conditions.

It is certified that I/we have not stipulated any condition(s) in our bid offer. In case any condition(s) are found in our bid offer violated after opening bid, I/We agree that the bid shall be rejected without prejudice to any other right or remedy be at liberty to forfeit the EMD absolutely.

1. I/We hereby submit the earnest money of [INR…………..……….……] for the bid for the above mentioned work in the form of demand draft.
2. That, I/We declare that I/We have not paid and shall not pay any bribe to any officer of OUTR for awarding this contract at any stage during its execution or at the time of payment of bills, and further if any officer of OUTR asks for bribe/gratification, I/We shall immediately report it to the OUTR authorities.
3. That, I/We undertake that OUTR’s tender document shall form part of contract agreement.

I/We understand that you are not bound to accept the lowest or any bid, you shall receive.

Thanking you

Yours faithfully

Dated:

Signature of Bidder

Name: ……………………

Telephone:……………….

Witness…...................

Signature....................

Address......................